



## Human Resources

DATE POSTED: July 24, 2006

REQ. # 06-200

**NOTICE OF JOB OPENING  
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS  
EQUAL OPPORTUNITY EMPLOYER**

2300 Virginia Avenue Fort Pierce, FL 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from 07-24-06 TO 07-28-2006,  
but will remain open until filled.

DEPARTMENT/DIVISION
ENVIRONMENTAL RESOURCES
POSITION AVAILABLE
RESOURCE PROTECTION COORDINATOR
# OF OPENINGS
1
STARTING SALARY
\$39,184.50/YR
COMMENTS
DRIVING POSITION
VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

**JOB CODE 751**  
**PAY GRADE 20**  
**SALARY : \$39,184.50 - \$60822.74**  
**RESOURCE PROTECTION COORDINATOR**

**MAJOR FUNCTION:** This is a professional resource protection coordinator position in the Environmental Resources Department. Responsibilities include monitoring and implementation of the St. Lucie County Comprehensive Plan and the St. Lucie County Land Development Code as they relate to the County's natural resources. Advises County government in environmentally related issues. Work will involve project review and permitting of various projects which impact natural environments. Work involves initiative and independent performance, and contact and coordination with other county departments and divisions, and regional and state agencies. The incumbent is responsible to serve under the supervision of the Environmental Resources Director.

**KNOWLEDGE, ABILITIES AND SKILLS NEEDED TO PERFORM THE ESSENTIAL JOB FUNCTIONS OF THE POSITION:**

**Knowledge:** Environmental planning terminology, principles and practices, site preparation techniques, tools, mathematics and statistics, vegetation and soils, insect and disease problems of trees and other vegetation; statistical and other research techniques. Knowledge of local, state and federal regulations pertaining to natural resources planning issues, regulations, local government operations, with particular reference to county and city administration and management.

**Abilities:** Abilities to analyze and interpret complex data. Ability to do short and long range natural resources planning, identify vegetation and ecosystems, insect and tree diseases. Ability to recognize and solve problems which relate to natural resources. Ability to do land and vegetation measurements. Ability to maintain complex administrative records. Ability to establish and maintain effective working relationship with employees, government officials, private organizations, and the general public. Ability to effectively represent the Environmental Resources Department to local, state, and federal officials and the general public on procedure and technical matters. Ability to present technical information, ideas and recommendations clearly and succinctly in written and verbal form. Ability to supervisor secretarial and clerical staff members, including assignment of work and review of same. Ability to demonstrate sensitivity to political, social and fiscal constraints regarding planning issues, projects and programs.

**ESSENTIAL JOB FUNCTION:** Assists in writing various ordinances and ordinance amendments to protect the environment on a local level, (i.e.; Tree Protection Ordinances, Landscape Ordinance, etc.) Assists in preparing and evaluating amendments and compliance reviews pursuant to the County Comprehensive Plan and the Land Development Code. Conduct pre and post land clearing inspections, endangered species inspections, landscape inspections, and any other necessary site inspections. Assists County government in environmental planning; assists County government in the preservation and protection of existing natural systems. Assist in coordination and creation of management plans and support of acquisition activities. Respond to homeowner requests for analysis of shade and ornamental tree diseases and provide information on methods of control and prevention. Prepares and presents, independently or under direction, reviews and evaluations for various types of development proposals submitted to St. Lucie County. Coordinates these reviews with other county departments and outside agencies, as appropriate. Assists in conducting and presenting various field studies and surveys related to the implementation of the County Comprehensive Plan and the County Land Development Code. Assists the public in complying with the provisions of the County. Maintain administrative records and submit necessary reports. Performs other assignments as requested or assigned.

**ESSENTIAL PHYSICAL SKILLS:** Use of both arms and legs, and good hand/eye coordination. Use of forestry tools and equipment. Very frequent use of good near vision and good hearing. Frequent walking and standing. Periodic light lifting and carrying (30 to 50 pounds) reaching above shoulders, kneeling, bending and squatting. Ability to operate county automobile continuously for a period of one hour.

**ENVIRONMENTAL CONDITION REQUIREMENTS:** Periodic work inside the office in a sedentary posture. Periodic attendance at meetings inside and outside the county office buildings. Frequent field trips to unimproved and improved development sites, and agricultural areas. Frequent work outside under adverse weather conditions of heat, cold, humidity and rain.

**WORK HAZARDS:** Possible vision dysfunction due to heavy computer work. Periodic field visits to undeveloped areas, agricultural areas and areas under development, with attendant hazards.

**SAFETY EQUIPMENT USED OR NEEDED:** Occasional need for a hard hat.

**EDUCATION:** Graduation from an accredited college or university with a bachelors degree in Environmental Science, Natural Resources Management, Forestry, or related field.

**EXPERIENCE:** A minimum of two (2) years natural resources management, professional planning or forestry related experience. Knowledge of computers with spreadsheet and data management programs preferred. A comparable amount of training or experience may be substituted for portions of these minimum requirements.

**LICENSE, CERTIFICATION, OR REGISTRATION:** Must have a valid Florida driver's license or the ability to obtain within one month of employment. Must maintain a good driving record.